

NH Falls Task Force Meeting Minutes

7/11/17

Present: Keliane Totten, Beth Slepian, Joan Barretto, Mary Catherine Rawls, JoAnne Miles-Holmes, Rachel Eliot (all by phone); Dawna Pidgeon, Debra Samaha and Lora Wise

1. Deb spoke with Mary MacCaffrie re: September Falls Prevention Awareness Day. Mary can get placements printed again, ~ 10,000. Will wait to hear when available but would like to use similar distribution- Meals on Wheels and congregate meal sites. Will add Carbon Monoxide Awareness placemats for November. Fire would be October and falls in September. We will want to have some available for conference. If you can help distribute or have a need email Deb- Debra.A.Samaha@Hitchcock.org.
2. Data Needs for EBP Data collection. Has been involving- initially JoAnne, then as grants came and Concord regional VNA in national database. Working to maintain credible data source for NH
 - a. Consensus that we need credible data going forward- for NH use, possible future grants, reports back to sites and that we should use ACL database going forward. Helpful to be more centralized.
 - b. Data Entry
 - i. Estimated 4-6 hours/month
 - ii. JoAnne- could offer Kathleen Mullen's time. Question- how to get paperwork to JoAnne on a regular basis
 - A. Combination of PDF and snail mail- could send to JoAnne. JoAnne's office would notify Dawna when data received. Dawna can also have DB access
 - iii. Concern from JoAnne who chases the data? That will be Dawna- still has .2 FTE through DCHA grants
 - iv. JoAnne question- do we need an RFP for a contract with ACL. OR could we contract with a local entity i.e. IPC – will continue to investigate
 - v. Tim could initially still be on the DB for troubleshooting and training then possibly add Deb's admin
 - c. Cost for DB- \$250
 - i. Continue to discuss but moving forward and would like to try to get money from NH state grant
3. Deb responded to the request for link to our website- they were a non-profit from San Antonio- Deb will let her know we are not linking to these sites at this time, but will keep the information and possibly link to these in the future.
4. Conference
 - a. Date confirmed- October 4th
 - i. Lora has contract. They will have us in the appropriate size room-we are the only ones there that day.
 - b. Speakers- Lora has contacted all and will follow up on COI
 - i. Debra Fournier- TBI- Dawna confirmed
 - ii. Keiran Ried- Frailty – Lora confirmed
 - iii. Christine McDonough- UE fracture- Dawna confirmed
 - iv. Dementia- Ritamarie Moscola – Karen Anderson confirmed
 - v. Mary Catherine Rawls- Inpatient- follow up for falls in IP and NICHE
 - c. Timing of speakers
 - i. Add in the program TJQMBB: “Rejuvenate and Resume with TJQMBB at 12:30” – all TJQMBB instructors in attendance will lead

- d. Save the Date- Lora will construct and send to Deb- Title “Falls Prevention for High Risk Populations”
 - e. Lora will work to get registration open ASAP
 - f. Other items at the conference
 - i. NCOA Data sheet
 - ii. Program maps- Lora should be able to print through TDI. They are updated now 16x20 on website. Back up- Deb can have JoAnne print it at the state
 - iii. Other maps- senate district, hospitalizations, etc- may not be ready for Conference- Cathy working on updating by next March
 - g. Posters
 - i. Lora has a 1 page document requesting proposals- will attach with save the date
 - ii. Once individuals submit their abstract we can send details out to them
 - h. Vendor groups wanting tables
 - A. Lora-would prefer to keep it limited to social services and non-profits and not charge
 - B. Can put out a notice- if service related non-profit. We can say i.e. 5 tables available, please send request
 - i. Cost: Lora will check with SERESC re: price per person to charge. Will likely be in the \$50 ballpark or so. Will offer coffee/tea only in a.m. due to 9:00 start
5. Updates:
- a. Keliane- PHN effort- homebound population- will distribute an older adult exercise DVD from NIH. The DVDs are free and available on the NIH website. You can order a minimum of 10 but large numbers need to be ordered in another way. CRVNA will distribute to meals on wheels recipients. Others can contact Keliane as to how they are going about this.
 - b. JoAnne- State of NH is wanting them to do 5 tweets/month/program. Can let JoAnne know about any messages to tweet. Deb will look at NCOA Falls Prevention toolkit and get back to JoAnne by August 31st and she will post it by the first of September for FPAD.
 - c. Dawna- Tim working on website- please send corrections, suggestions to Tim copy Deb and Dawna
 - d. There will be a TJQMBB Instructor training in September to “sure up” present programs. Please let Dawna know if your site would like to add an instructor to help make the program sustainable.
6. Next Meeting: August 1st, 9:00-11:00 at DHHS in Concord